

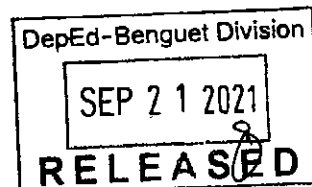


Republic of the Philippines  
**Department of Education**  
**Schools Division of Benguet**

September 20, 2021

**DIVISION MEMORANDUM**

No. 374 s. 2021



**TO: CID And SGOD Chiefs**  
**Public Schools District Supervisors**  
**Public Elementary and Secondary School Heads**  
**All Others Concerned**

**DIVISION PTA FEDERATION MEETING AND ELECTION OF NEW SET OF OFFICERS FOR SY 2021-2022**

1. There will be a limited face to face Division Federation of Parents-Teachers Association (DFPTA) Meeting and election of New Set of Officers for SY 2021-2022 on October 8, 2021, at 8:30 AM onwards at the Adivay Hall, SDO-Benguet strictly following the LAITF guidelines on health protocols (wearing face mask, face shield, at least one meter distancing, disinfection, and triage).
2. Participants to this activity are the 14 elected District PTA Federation Presidents for SY 2021-2022, 14 Public Schools District Supervisors/Coordinating Principals and identified SDO personnel.
3. Agenda are the following:
  - a) Election of new set of Officers for SY 2021-2022.
  - b) Reports of accomplishments (Last quarter SY 2020-2021) and sharing best practices.
  - c) Preparation of Division Federation PTA action plan.
  - d) Other Matters.
4. PTA participants are requested to prepare their last quarter accomplishment reports in a power point presentation.
5. Lunch and two snacks shall be served, and actual fare will be reimbursed to the 14 district federation presidents/representatives subject to the usual accounting rules and regulations.
6. Wide and dissemination of this memo is desired.

**GLORIA B. BUYA-AO**  
Schools Division Superintendent

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